

**AGENDA**  
**REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**  
**FRANKLIN TOWNSHIP PUBLIC SCHOOLS**  
**FRANKLIN HIGH SCHOOL CAFETERIA**  
**THURSDAY, JUNE 20, 2019 – 6:30 P.M.**

**CALL OF ROLL**

Ms. Christine Danielsen  
Ms. Nishita Desai  
Ms. Nancy LaCorte, President  
Ms. Laurie Merris  
Mr. Edward Potosnak

Ms. Michelle L. Shelton  
Ms. Ardaman Singh, Vice President  
Dr. Michael J. Smith  
Ms. Patricia Stanley

Student Liaison  
Zulymar Duran  
Allani Herrera-Alternate

Dr. John A. Ravally, Superintendent of Schools  
Mr. Jonathan Toth, Assistant Superintendent for Business/Board Secretary  
Mr. Daniel C. Loughran, Assistant Superintendent for Curriculum & Instruction  
Mr. Orvyl Wilson, Director of School Management  
Dr. Brenda Sofield, Director of Pupil Personnel Services  
Mr. Brian Bonanno, Assistant Business Administrator / Manager of Human Resources  
Ms. Mary L. Clark, Coordinator of Policies, Regulations & Communications

\_\_\_\_ Members of the Public

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 9, 2019. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Franklin Reporter**, **Tap Into Franklin Township**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

**Confidential Session** *(If deemed necessary) (Room D-129)*

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters including association contracts, special education settlements, and a personnel matter. Minutes of the confidential session will be made public when the reason for confidentiality no longer exists.

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Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT OF FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

Franklin Township Public Schools embraces its diversity, fosters excellent educational innovation and empowers all students to achieve their highest potential.

**DISTRICT GOALS 2018-2019**

- *To aid the expansion of innovative college and career readiness programs, affording students the opportunity to pursue their passions with the necessary academic and social/emotional supports to reach their fullest academic potential as measured by individual academic and cultural gains.*
- *Identify a mechanism to track post-secondary success of Franklin High School graduates to explore opportunities for growth in programming.*
- *Support the elements of the district's transition plan to ensure equitable opportunity and access to a rigorous, high-quality education for all students.*
- *Continue to improve processes, procedures, and facilities to ensure a safe learning environment for all.*
- *Further efforts to foster, sustain, and expand relationships with the community to enhance the learning environment.*

**I. Action to Adopt the Agenda**

Moved:

Seconded:

                                                                                       

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**II. Presentations**

- Franklin Township Warrior Education Foundation ~ Mrs. Phyllis Bruno- Chairperson
- Student Recognition

**III. Recognition of Service of Professional and Support Staff**

Moved:

Seconded:

- a. Whereas, the Franklin Township Board of Education wishes to express its appreciation and gratitude to retiring employees for their many years of dedicated service in the school district;

Therefore, Be It Resolved, that the Franklin Township Board of Education formally recognizes the following retiring employees:

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>YEARS OF SERVICE</u></b>
Anderson, Scott	Ass't Supervisor of Buildings & Grounds	Buildings & Grounds	38
Cielecki, Walter	Maintenance Worker	Buildings & Grounds	30
Rogers, William T.	Grounds Worker	Buildings & Grounds	30
Brown, Margaret	Secretary	Buildings & Grounds	25
Walsh, James	Grounds	Buildings & Grounds	21

Fraebel, Denise	Student Information Systems Manager	Central Office	10
Caracciolo, Pamela	Elementary Teacher	Claremont Elementary School	31
Ladd, Susan	Elementary Teacher	Conerly Road School	32
Walsh, Helen	Elementary Teacher	Conerly Road School	26
Hibbert, Loislyn	Elementary Teacher	Conerly Road School	14
McLachlan, Jan	Special Ed Teacher	Elizabeth Avenue School	18
Puia, Mary	Science Teacher	Franklin High School	26
Porter, Linda	Library Media Specialist	Franklin High School	19
Uchitel, Rozaliya	Math Teacher	Franklin High School	17
Wertheimer, Laszlo	Science Teacher	Franklin High School	17
Mann-Rennie, Sandra	English Teacher	Franklin High School	13
Johnson, Wanda	Campus Security	Franklin High School	12
Hill, Marion	Custodian	Franklin Middle School @HSC	27
Carpi, Margaret	Spanish Teacher	Franklin Middle School @HSC	11
Decker, Lynn	Math Teacher	Franklin Middle School @HSC	10
Gorka, Kathleen	Literacy Teacher	Franklin Middle School @SGS	16
Donnarumma, Theresa	School Psychologist	Franklin Middle School @SGS	14
Kenny, Penni	School Nurse	Franklin Middle School @SGS	14
Grass, Sue	Special Ed Teacher	Franklin Middle School @SGS	11
Karl, Christina	Custodian	Franklin Park School	27
Weber, Jean	Elementary Teacher	Franklin Park School	19
Riccardi, Mary	Elementary Teacher	Franklin Park School	17
Chzanowski, Janet	Elementary Teacher	Franklin Park School	15
Chapnick, Susan	Speech/Language Specialist	Franklin Park School Annex	45
Dwelle, Beth	Custodian	Franklin Park School Annex	13
Breunig, Margaret	School Nurse	Franklin Park School Annex	13
McConnell, Lorraine	Food Services	Hillcrest	26
Grippio, William	Principal	MacAfee Road School	42
Rollinson, Jan	Pre-K Teacher	MacAfee Road School	11
Hespe, Carolyn	Paraprofessional	MacAfee Road School	10

- b. WHEREAS, Mr. William Grippo, a lifelong supporter of the district and resident of Franklin Township, whose five children all graduated from Franklin High School, Daniel Grippo 1988, William Grippo 1989, Jennifer Grippo 1997, Nicholas Grippo 2000 and Mariah Grippo 2011; and

WHEREAS, Mr. Grippo has served the Franklin Township School District as the Supervisor of Adult and Continuing Education / GED Programs from 1977 to 1979, as Director of various programs between 1979 and 1997 including Parent Information, Public Information and launching the District's Cultural, Arts, Recreation, Enrichment Program (C.A.R.E.), Principal of Conerly Road School from 1997 to 2005, Principal of Sampson G. Smith Intermediate School from 2005 to 2009, Principal of MacAfee Road School from 2009 to 2019 and as the One Less Move Referendum Transition Coordinator from 2017 to 2019; and

WHEREAS, during this period of leadership, Mr. William Grippo has clearly, consistently and tirelessly worked with the community, parents, staff, Board of Education and Superintendent of Schools to champion, promote and advocate programs, services and opportunities for the benefit of all students, staff and the community; and

WHEREAS, Mr. William Grippo demonstrated a high standard of leadership as a district administrator, which created an era of achievement and growth for the students and staff under his supervision, a standard for all to follow; and

WHEREAS, Mr. William Grippo has publicly and personally joined the Board of Education in support of its vision of the future of education for all the children of Franklin Township;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Education and the Superintendent of Schools of the Township of Franklin, Somerset County, New Jersey do hereby take the opportunity to express their deep gratitude and affirmation to Mr. William Grippo, a true "Warrior for Life," for his excellence, dedicated service and leadership to the Franklin Township Board of Education, School District and Community.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

- c. WHEREAS, Mr. Anderson served the Franklin Township Public School District as a Maintenance Worker from 1981 to 1999, and as the Assistant Supervisor for Buildings and Grounds from 1999 to 2019; and

WHEREAS, During his tenure, Mr. Anderson clearly, consistently and tirelessly worked with the parents, staff, Board of Education Members and Superintendent of Schools to ensure a superior level of building readiness for staff, students and the community; and

WHEREAS, Mr. Anderson demonstrated a high standard of leadership, a standard for all to emulate; and

WHEREAS, Mr. Anderson has publicly and personally joined the Board of Education in support of its vision of the future for all the children of Franklin Township;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Franklin Township Public Schools Board of Education of Somerset County in New Jersey and the Superintendent of Schools do hereby take the opportunity to express their deep gratitude and affirmation to Mr. Scott Anderson, for his excellent service, dedication to the school community and leadership to the Franklin Township Board of Education, School District and Community.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **IV. Recognition of School-Connected Organization Leadership 2018-2019**

Moved:

Seconded:

Whereas, the Franklin Township school-connected organizations are an active, integral part of the community; and,

Whereas, the school-connected organizations provide essential information for educational decision-making, financial support for student and staff activities, technical assistance and other community resources for school activities, and enthusiastic volunteers for district and school projects;

Therefore, Be it Resolved, that the Franklin Township Board of Education and the Superintendent of Schools formally expresses their appreciation and gratitude for the dedication, hard work and support of the school-connected organizations; and,

Be it Further Resolved that the Board of Education salutes and warmly congratulates the district leadership of those school-connected organizations:

Franklin High School	Poppy Elliott Shamelle Silver
Franklin Middle School SGS & HSC	Nicolas DiMeglio Kim Gordon
Claremont Elementary School	Cathy Pavelec
Conerly Road School	Karina Felix Jeffrey Dowd
Elizabeth Avenue School	Wendy Riga
Franklin Park School	Natisha Washington Montese Anderson
Hillcrest School	Michele Pabuwat
MacAfee Road School	Dan Bocchino Robin Ziegler Lisa Bocchino
Pine Grove Manor School	Annabel Figueiredo
Booster Club	Marisa Gallagher
Band Parents	Tricia Duell John Griffith
Orchestra	Debra Zavatsky Kelly Zehr
Choir Parents	Rebecca Nice Parrone Tyffini Furlong
Project Graduation	Nicolas DiMeglio

                                                                                                    
 Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

## V. Presentation

Update on Long Range Facility Plan ~ DRG Architectural Firm

- VI. Public Hearing on the Student Safety Data Report ~ Mr. Orvyl Wilson**
- VII. Board Discussion of the Student Safety Data Report**
- VIII. Comments from the Public** *(3 minutes per speaker- Public Hearing only)*

#### **A-01 Student Safety Data Report**

Moved:

Seconded:

Acknowledge receipt and approve submission of the Student Safety Data Report.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

- IX. Superintendent's Report**
- X. Board President's Report**
- XI. Comments From The Public** *(5 minutes per speaker – agenda items only)*
- XII. Committee/Liaison Reports**
- XIII. New Business**

<b>R-01 Monthly Reports</b>
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Moved:

Seconded:

Acknowledge receipt of the following reports attached hereto and made a part of the minutes:

- |                                |                 |                |
|--------------------------------|-----------------|----------------|
| a. Principals' Reports         | May             | Exhibit R-01.a |
| b. Attendance Officer's Report | May             | Exhibit R-01.b |
| c. Enrollment Report           | May             | Exhibit R-01.c |
| d. Emergency Drill Report      | May             | Exhibit R-01.d |
| e. Suspension Report           | May             | Exhibit R-01.e |
| f. HIB Report                  | May 15- June 12 | Exhibit R-01.f |

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

<b>M-01 Minutes of Board Meetings</b>
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Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- |                 |              |                |
|-----------------|--------------|----------------|
| a) May 23, 2019 | Regular      | Exhibit M-01.a |
| b) May 23, 2019 | Confidential | Exhibit M-01.b |

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**Administration****A-02 Travel & Related Expense Reimbursement**

Moved:

Seconded:

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 16-11-OMB, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-02)

\_\_\_\_\_  
Danielsen   Desai   Merris   Potosnak   Shelton   Singh   Smith   Stanley   LaCorte

**A-03 Affirm Harassment, Intimidation and Bullying Decisions**

Moved:

Seconded:

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meeting on May 23, 2019.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **A-04 NJSIAA Membership**

Moved:

Seconded:

Approve the enrollment of Franklin High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved 2019-2020 Interscholastic Athletic Program sponsored by the New Jersey State Interscholastic Athletic Association.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **A-05 Submission of Grant Application**

Moved:

Seconded:

Approve the submission of a grant application in the amount of \$4,000.00 to the Somerset County Youth Services Commission. The funds will be used to fund the Peaceful Warriors/ Yoga and Mindfulness programs for at-risk teens and special needs students at Franklin High School. As detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-05)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **A-06 Code of Conduct**

Moved:

Seconded:

Approve the Student Code of Conduct for the 2019-2020 school year as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-06)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **A-07 I.D.E.A. Grant Application**

Moved:

Seconded:

Approve the filing of the IDEA Grant Application for the 2019-2020 school year, and acceptance of the SFY 2020 IDEA Basic and Preschool Grant Award as follows:

Basic funds \$1,919,128, with \$84,207 allocated towards the non-public proportionate share.  
Preschool funds \$ 65,690, with \$ 912 allocated towards the non-public proportionate share.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte



**A-08 Settlement Agreement**

Moved:

Seconded:

Approve a Special Education Settlement Agreement for Student # 203250 for the 2019-2020 school year. Amount not to exceed \$ 223,620.17.

LEA funded

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-09 Settlement Agreement**

Moved:

Seconded:

Approve a special education settlement for student #205026 in an amount not to exceed \$32,340.00 for the 2018-2019 and \$32,340.00 for the 2019-2020 school years, respectively.

LEA funded

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-10 RTS Tuition Student - Summer Program**

Moved:

Seconded:

Approve the acceptance of a high school student from Watchung Regional High School into the Summer RTS program, at a tuition of \$1,667.00.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-11 Revised Policies – 2nd Reading**

Moved:

Seconded:

Approve the second reading and adoption of revised policies as detailed in the exhibits attached hereto and made a part of the minutes:

- a. Policy 2415.06 Unsafe School Choice Option (Exhibit A-11.a)
- b. Policy 5600 Student Discipline/Code of Conduct (Exhibit A-11.b)
- c. Policy 5611 Removal of Students for Firearm Offenses (Exhibit A-11.c)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-12 Revised Policies – 1st Reading**

Moved:

Seconded:

Approve the first reading of revised policies as detailed in the exhibit attached hereto and made a part of the minutes:

- Policy 2431.3 Practice and Pre-Season Heat-Acclimation for School Sponsored Athletics and Extracurricular Activities (Exhibit A-12)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

### **A-13 Revised Regulations – Reading and Adoption**

Moved:

Seconded:

Approve the reading and adoption of the following revised regulations as detailed in the exhibits attached hereto and made a part of the minutes:

- Regulation 2460.8 Special Education: Free and Appropriate Education (Exhibit A-13.a)
- Regulation 5530 Substance Abuse (Exhibit A-13.b)
- Regulation 5600 Student Discipline/Code (Exhibit A-13.c)
- Regulation 5611 Removal for Firearms (Exhibit A-13.d)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

## **Business**

### **B-01 Warrants & Payrolls**

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- |                                    |                 |
|------------------------------------|-----------------|
| General Warrants – June 20, 2019 - | \$ 5,292,936.46 |
| Payroll – May 15, 2019 -           | \$ 4,242,734.16 |
| Payroll – May 31, 2019 -           | \$ 4,375,698.98 |
| (Exhibit B-01.a)                   |                 |
- Food Service Enterprise Fund warrants in the amount of \$182,516.00 for the month of May. (Exhibit B-01.b)
- Void Check Report (Exhibit B-01.c)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

### **B-02 Transfer of Funds**

Moved:

Seconded:

Approve Account Transfers No. 9 for the 2018-2019 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-03 Financial Reports**

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (June)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (June)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (June)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (June)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (June)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-04 Board of Education Monthly Certification**

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of May 31, 2019, after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-05 Contract Approval (All contracts are LEA-funded, unless otherwise noted.)**

Moved:

Seconded:

Approve the following:

- a. An agreement with In-Line Heating and Air Conditioning Company to replace the hot water coil in the auditorium unit at Franklin Middle School at Sampson G. Smith Campus at a cost of \$19,232.84. ESCNJ Bid #MRESC 15/16-58 Bid Term 3/18/16-3/17/20 Extension. (Exhibit B-05.a)
- b. An agreement with In-Line Heating and Air Conditioning Company to replace the heating coil in the cafe unit at Franklin Middle School at Sampson G. Smith Campus at a cost of \$10,811.59. ESCNJ Bid #MRESC 15/16-58 Bid Term 3/18/16-3/17/20 Extension. (Exhibit B-05.b)
- c. A contract with Cross Roads Paving for the paving of the Board Administrative Campus parking lot. The contract is being awarded through cooperative purchasing with Educational Data Services. Total Contract Amount \$89,720.00 (Exhibit B-05.c)
- d. The purchase of new Aiphone remote door entry systems for the renovated security vestibules at Franklin High School, at a cost of \$34,960.38. (Exhibit B-05.d)
- e. A contract with Bayada Nurses to provide 1:1 nursing services from September 1, 2018 through June 30, 2019 for Franklin Township students.

\*Additional amount of \$65,000.00 needed, not to exceed a cumulative total of \$290,000.00.

- f. A professional service agreement with Summit Speech School for the provision of itinerant services for Franklin Township students during the 2018-2019 school year. Rate: \$155/hour. Not to exceed \$38,000

**\*Additional amount of \$9,000 not to exceed accumulative total of \$47,000.**

- g. Renew the contract with PMA Management Corp. to act as a Third Party Administrator for the Workers Compensation Self Insured Fund in the amount of \$16,995.00
- h. A proposal with College Board for PSAT/NMSQT testing for Franklin High School students, in the amount of \$14,770.00, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05-h)
- i. A transportation agreement with South Brunswick Board of Education to transport our district student to Brunswick Acres Elementary School for the 2018-2019 school year, at a cost not to exceed \$476.68.
- j. A contract with Hannon Floors for carpet tile installation and base at specified locations throughout the district. The purchase is being done under NJ state contract #A81753. Total Contract Amount \$18,100.73 (Exhibit B-05.j)
- k. A proposal from Scout Electric Inc. to install dedicated circuits and receptacles for the stage lighting at Franklin Middle School at Hamilton Street Campus, in the amount of \$12,950.00.
- l. A proposal from Skills Global LLC. for the purchase of 170 licenses for RBT Training at a cost of \$10,030.00.
- m. An agreement with In-Line Heating and Air Conditioning Company to replace the compressors and contactor in the HVAC unit at Franklin High School at a cost of \$20,850.42. ESCNJ Bid #MRESC 15/16-58 Bid Term 3/18/16-3/17/20 Extension. (Exhibit B-05.n)
- n. An agreement with In-Line Heating and Air Conditioning Company to repair the HVAC unit at Franklin Middle School at Sampson G. Smith Campus at a cost of \$34,768.13. ESCNJ Bid #MRESC 15/16-58 Bid Term 3/18/16-3/17/20 Extension. (Exhibit B-05.o)
- o. Approval of a contract with Academy Construction for the abatement and installation of VCT floors at Conerly Road School, Elizabeth Avenue School, MacAfee Road School and FMS at SGS Campus. The Contract is being awarded through a cooperative purchasing agreement with educational data services. Contract #8541 & #8521. Total Award \$173,260.00
- p. Approval of a contract with the Gillespie Group for the installation of VCT floors at Pine Grove, Hamilton Street School, and Franklin Park School. The contract is being awarded through a cooperative purchasing agreement with the Educational Services Commission of NJ. Contract Numbers ECSNJ# #14/15-64 ECSNJ# #14/15-79. Total Award \$222,134.28
- q. The purchase of a water jetter from Grainger at a cost of \$6,482.19, purchased under State Contract #19-FLEET-00566. (Exhibit B-05.q)
- r. The purchase of 11 Blackboard Web Community Manager Essential website licenses and content management software with reliable web hosting from Blackboard. Blackboard Web Community Manager is an exception to bidding pursuant to N.J.S.A. 18A:18A-5 (a) 19, and furthermore it is not practicable for the district to solicit further quotations in accordance with N.J.S.A. 18A:18A-37 (a) as Blackboard is the only company that makes and has the exclusive right to make or sell the product. Total Contract Amount \$25,881.00
- s. The purchase of student the emergency notification system Black Board Connect from Black Board. Black Board Connect is an exception to bidding pursuant to N.J.S.A. 18A:18A-5 (a) 19, and furthermore it is not practicable for the district to solicit further quotations in

- accordance with N.J.S.A 18A:18A-37 (a), as Blackboard is the only company that makes and has the exclusive right to make or sell the product. Total Contract Amount \$16,800.00
- t. The purchase of Wall Padding for Franklin Park Annex from Nickerson Corporation in the amount of \$13,998.00. Purchased under Educational Services of NewJersey Cooperative Pricing System BID # ESCNJ 17/18-31. (Exhibit B-05.t)
  - u. The purchase of a one year subscription renewal for paper cut software from Atlantic Business Products. The purchase is being done through NJ State Contract. NJ State Contract A40467. Total Amount \$6,834.00
  - v. A purchase from Genesis Educational Services for the Genesis Student Information Systems, Genesis Staff Management, Ed Connect and interface modules. Genesis Student information Systems, Staff Management and Ed Connect are an exception to bidding pursuant to N.J.S.A. 18A:18A-5 (a) 19, and furthermore it is not practicable for the district to solicit further quotations in accordance with N.J.S.A 18A:18A-37 (a) as Genesis is the only company that makes and has the exclusive right to make or this software. Total Amount: \$53,632.00 (Exhibit B-05.v)
  - w. The purchase of filing cabinets for Claremont School from WB Wood, in the amount of \$13,442.86. Co-Op Contract ESCNJ 17/18-16. (Exhibit B-05.w)
  - x. An agreement with In-Line Heating and Air Conditioning Company to repair to chiller systems at Franklin Park School at a cost of \$29,264.11. ESCNJ Bid #MRESC 15/16-58 Bid Term 3/18/16-3/17/20 Extension. (Exhibit B-05.x)
  - y. A contract for the 2019-2020 school year for interpretation services to Telelanguage Inc. for telephonic interpretation at a rate of \$34.80 per hour for Spanish translation and \$46.80 per hour for translation of other languages. Contract not to exceed \$13,000.00.
  - z. A contract with Valiant Video for videotape recording, production and programing of Board of Education meetings for the 2019-2020 school year. Contract not to exceed \$11,000.00.
  - aa. A contract with Systems 3000 for proprietary accounting software as per title N.J.S.A. 18A:18A-5 (a) 19 and N.J.S.A 18A:18A-37. The contract will be for the following:

Visual Fund Accounting & Payroll	\$22,678.00
Employee Portal	\$15,018.00
Total Award	\$37,696.00
  - bb. A contract with Advanced Assessment Systems D/B/A Linkit! for their software as per Title N.J.S.A. 18A:18A-5 (a) 19, It is not practical for the district to solicit further quotations in accordance with N.J.S.A. 18A:18A-37 (a) as Advanced Assessment Systems D/B/A Linkit! is the only company that makes and has the exclusive rights to make or sell the product. Cost of \$55,231.00 paid with LEA funds and additional PD cost of \$2,400.00 paid with Title II funds. (Exhibit B-05.bb)
  - cc. An agreement with In-Line Heating and Air Conditioning Company to repair to chiller systems at Franklin High School at a cost of \$93,924.63. ESCNJ Bid #MRESC 15/16-58 Bid Term 3/18/16-3/17/20 Extension. (Exhibit B-05.cc)
  - dd. A contract with Frontline Technologies Group LLC. for their IEP-Direct, Applicant Tracking and 504 Program Management software as per Title N.J.S.A. 18A:18A-5 (a) 19, It is not practical for the district to solicit further quotations in accordance with N.J.S.A. 18A:18A-37 (a) as Frontline Technologies Group LLC is the only company that makes and has the exclusive rights to make or sell the product. Cost of \$31,496.25. (Exhibit B-05.dd)
  - ee. An agreement with HHC TRS Princeton LLC d/b/a The Westin Princeton at Forrestal Village, for the Franklin High School Prom, June 2020, at a minimum cost of \$28,350.00. (Exhibit B-05. ee)

- ff. A contract with Bagel Peddler for fresh bagel delivery to the district schools at a cost not to exceed \$31,525.00.
- gg. Approve a professional service contract from Design Resource Group for CCTV upgrades at the Franklin Middle School Hamilton Street & SGS Campus. Total Amount \$26,000.00 (Exhibit B-05.gg)
- hh. An agreement with Somerset County Educational Services Commission to provide the use of facilities at Career Center of Somerset County for Transitional and Life Skills programs for Franklin High School and Franklin Middle School students from September 1, 2019 - June 30, 2020. IDEA funded (Exhibit B-05.hh)  
Not to exceed \$24,200.00 - The Program  
Not to exceed \$3,600.00 - Skills Lab purchases
- ii. A contract with Penn Medicine, Princeton, NJ for district employees to participate in an Employee Assistance Program for 2019-20 school year for a fee not to exceed \$13,800.00. (Exhibit B-05.ii)

\_\_\_\_\_  
Danielsen   Desai   Merris   Potosnak   Shelton   Singh   Smith   Stanley   LaCorte

#### **B-06   Change Orders**

Moved:

Seconded:

##### **a.   Change Order #05 – Window Replacement at Sampson G. Smith School – Peter V. Pirozzi General Contracting LLC**

As recommended by SSP Architects, the architect for the Window Replacement at Sampson G. Smith School project, approval is granted for the following change order as presented by SSP on behalf of Peter V. Pirozzi General Contracting LLC.

- Change proposal includes CREDIT to relocate 6 receptacles in wire mold for A/C units at new window locations.
- \$2,400 to be DEDUCTED from the contract.

##### **Project funded via ROD Grant and Capital Reserve (\$2,400 DEDUCTED from the Contract.)**

Original Contract	\$ 695,466.00
Previous Approved Change Orders	\$ 15,394.70
Contract Amount Prior to Change Order	\$ 710,860.70
Change Order #05	(\$ 2,400.00)
New Contract Amount	\$ 708,460.70

##### **b.   Change Order #039 - Claremont Elementary School - Patock Construction Company**

As recommended by SSP Architects, the architect for the New Claremont Elementary School project, approval is granted for the following change order as presented by SSP on behalf of the Patock Construction Company.

## PCO #26 (CCD#2): \$27,000

- Provide steel angle frame at solar tube skylights per RFI 190 response returned 9/7/2017.
- \$27,000 to be ADDED to the Contract

## PCO #38R1 (CCD#7): \$20,307

- Provide sanitary sewer testing in accordance with local sewer authority requirements including vacuum testing and scoping of installed piping. All work and testing to be coordinated with the local authority.
- \$20,307 to be ADDED to the Contract

## PCO #39R1 (CCD#4): \$88,935

- Provide flood coat and gravel surfacing of roof areas above Nurse's Suite 1F-35, Art Classroom 1F-31, Science Classroom 1D-21, and Classrooms 1D-14, 1D-15, and 1D-22. Total area of flood coat and gravel roof areas is 6,800 SF.
- Provide saddles, crickets, and insulation to facilitate positive drainage at solar tubes, mechanical units, and roof rails.
- Revise blocking, rails, and curbs to facilitate positive drainage and maintain roof warranty.
- \$88,935 to be ADDED to the Contract

## PCO #40R1 (CCD#3): \$2,634

- Provide connection from Kitchen Item #K30 Hardness Filter to item #K38 Central Filter System in accordance with RFI #173 Response returned 7/27/2017.
- \$2,634 to be ADDED to the Contract

## PCO #44R2 (CCD#5): \$99,173

- Revise curtain wall sill detail per RFI 237 response including sketches SK-A073R and SK-A74R.
- \$99,173 to be ADDED to the Contract

## PCO #48R2 (CCD#8): \$43,137

- Provide thermal ignition barrier spray over interior spray foam air barriers included in the base Scope of Work. Location of thermal ignition barriers includes beam and gypsum board intersections located within the second floor ceiling plenum.
- \$43,137 to be ADDED to the Contract

## PCO #49 (CCD#9): \$4,300

- Provide switchgear circuit breakers and electrical trip settings as indicated in the overcurrent protective device coordination study and arc flash hazard analysis study.
- \$4,300 to be ADDED to the Contract

## PCO #73 (CCD#15): \$29,400

- Provide carbon monoxide (CO) detectors in rooms directly adjacent to Kitchen 1E-17 and Water Service Room 1E-30.
- Provide duct mounted carbon monoxide (CO) detectors at gas fired rooftop units.
- \$29,400 to be ADDED to the Contract

## PCO #82R2 (CCD#19): \$11,250

- Provide vinyl floor tile (VT-8) in lieu of carpet tile (CPT-1) in SGI room 2C-30.
- Provide vinyl floor tile (VT-7) in lieu of carpet tile (CPT-1) in Conference 2A-02, Office 2A-08, and Storage 2A-09.
- Provide vinyl floor tile (VT-9) in lieu of carpet tile (CPT-2, CPT-3, & CPT-4) in Media Center 2A-07 & Story Area 1F-41.
- Provide vinyl floor tile (VT-9) in lieu of carpet tile (CPT-1) in Office 2A-04, Work Room 2A-05, and Office 2A-06.
- Provide vinyl floor tile (VT-9) in lieu of carpet tile (CPT-1) in 1st Floor Main Office Suite. Rooms include Admin 1A-06, Workroom 1A-07, Office 1A-09, Office 1A-10, Office 1A-11, Hall 1A-12, Office 1A-13, Conference 1A-14, Hall 1A-15, Conference 1A-16, Office 1A-17, Storage 1A-18, Office 1A-20, CST/Guidance 1A-21, and Office 1A-22.
- \$11,250 to be ADDED to the Contract

PCO #88 (CCD#20): \$169,116

- CCD#22: Correct exterior pavement in accordance with section 12.2 of the contract. Correction of the work is to be performed in accordance with the drawings and specifications. The Owner will retain the services of the geo-technical engineer to be present during the correction of the work. The extent of work to be corrected is to be delineated by the Owner's on-site geo-technical engineer. The Owner's on-site geo-technical engineer may require modifications to the work dependent upon encountered field conditions. Perform modifications at the direction of the Owner's on-site geo-technical engineer. Cost of modifications to be negotiated under the terms of the contract.
- \$169,116 to be ADDED to the Contract

CCD#22: \$0

- CCD#22 Work performed by Owner under a separate contract:  
(Provide play surface underground drainage consisting of 12" HDPE header pipe and connections to storm water system in accordance with site plan revisions dated 9/14/2018. Four (4) inch perforated pipe and respective connection to header pipe to be by playground equipment contractor.)
- No change in Scope of Work.
- NO CHANGE to the Contract

CCD#23: \$5,000 CREDIT

- CCD#22 Work performed by Owner under a separate contract:  
(Provide 36 ft x 120 ft paved play area in accordance with site plan revisions dated 9/14/2018. Paved play area to be paved in accordance with pavement detail per field sketch FS-PAVE dated 17 September 2018.)
- Provide CREDIT for 40 ft x 120 ft proposed play area as indicated on Overall Site Plan sheet C-03 and Site Plan West sheet C-04.
- \$5,000 to be DEDUCTED from the Contract

Project funded via Referendum (\$490,252 ADDED to the Contract.)

Original Contract	\$ 36,272,550.00
Previous Approved Change Orders	\$ 1,118,377.00
Contract Amount Prior to Change Order	\$ 37,390,927.00
Change Order #039	\$ 490,252.00
New Contract Amount	\$ 37,881,179.00

**c. Change Order #040 - Claremont Elementary School - Patock Construction Company**

As recommended by SSP Architects, the architect for the New Claremont Elementary School project, approval is granted for the following change order as presented by SSP on behalf of the Patock Construction Company.

PCO #6R4: \$34,500 CREDIT

- Provide underground conduit and hand holes for building electrical service per revised drawings C-12 and C-13 dated August 1, 2017 for multi utility pole Option #2.
- \$34,500 to be DEDUCTED to the Contract

PCO #64R2: \$9,462

- Provide drywall bulkheads in lieu of masonry bulkheads above interior vestibule doors 1C-35-A, 1C-35-B, 1D-19-B, 1D-19-C, 1E-15-A, 1E-15-B, 1F-34-A, and 1F-34-B.
- \$9,462 to be ADDED to the Contract

PCO #71: \$1,894



- Provide labor and material to re-pipe the water meter assembly from 3 inch to 4 inch to accommodate the water meter furnished by the utility company.
- \$1,894 to be ADDED to the Contract

PCO #75R1: \$47,000

- Provide revised steel per RFI Responses 10, 12, 17, 44, 47, 61, 78, 79, and 116.
- Modify gymnasium roof joist loading 6/1/2017 correspondence.
- Provide credit for steel lintels associated with proposal #64R2.
- \$47,000 to be ADDED to the Contract

PCO #77R3: \$3,659

- Cost adjustment to Change Order #36 for Proposal 77/CCD#18.
- Provide trench drain and associated piping adjacent to kitchen exit door 1E-16-B.
- \$3,659 to be ADDED to the Contract

Project funded via Referendum (\$27,515 ADDED to the Contract.)

Original Contract	\$ 36,272,550.00
Previous Approved Change Orders	\$ 1,608,629.00
Contract Amount Prior to Change Order	\$ 37,881,179.00
Change Order #040	\$ 27,515.00
New Contract Amount	\$ 37,908,694.00

**d. Change Order 002-Claremont Elementary School Playground- School Specialty**

Provide and Install Concrete & Asphalt

Original Contract	\$ 193,999.00
Previous Approved Change Orders	\$ 26,559.00
Contract Amount Prior to Change Order	\$ 220,558.00
Change Order #02	\$ 64,375.00
New Contract Amount	\$ 284,933.00

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**e. Change Orders – Elizabeth Avenue Elementary School-- Patock Construction Company**

**As recommended by DRG Architects, the architect for the Elizabeth Avenue Elementary School project, approval is granted for the following change order as presented by DRG on behalf of the Patock Construction Company.**

**Change Order #035 – Elizabeth Avenue Elementary School - Patock Construction Company:**

- CP#16 – Permit Fees: \$1,929.00
- CP#18 – Revisions to Steel Elevations: \$14,000.00

- CP#38 – Removal of Parapet Angle: \$10,000.00
- CP#64 – Addition of scupper and downspout: \$1,465.00
- CP#72 – Additional Light Fixtures: \$8,946.00
- CP#81 – Additional Site Grading: \$4,000.00
- CP#82 – Additional Site Grading: \$4,000.00
- CP#100 – Additional Vinyl Composition Flooring: \$27,500.00
- CP#111 – Cafeteria Storage Room Revisions: \$15,000.00
- CP#121 – Revisions for Kettle Drain: \$2,500.00
- CP#129 – Additional Fire Alarm Testing (by Inspectors): \$3,700.00
- CP#130 – Additional Electric for relocated HWH: \$1,600.00
- CP#131 – New elevator shunt trip breaker (by Inspector): \$2,100.00
- CP#132 – Additional Fire Alarm Testing (by Inspector): \$3,250.00
- CP#133 – Support Existing Wires – Area “D” (by Inspector): \$4,500.00
- CP#134 – Relocation of exit lights (by Inspector): \$1,050.00
- CP#135 – Revisions to Light Fixtures (Area “D”): \$1,050.00
- CP#136 – Additional Exit Lights – Area “D” (by inspector): \$5,800.00
- CP#137 – 2<sup>nd</sup> Shift work in Area “D”: \$10,077.00
- CP#138 – Outlet for heat trace in Kitchen: \$710.00
- CP#139 – Remove abandoned electrical wires/cables in Area “D”: \$7,831.00
- CP#140 – Additional Smoke Detectors (by (Inspector): \$6,200.00
- CP#141 – Temporary electrical for MP Room AHU: \$2,300.00
- CP#142 – Relocate (hidden) Radon piping: \$1,615.00
- Credit against CO #033: (\$1,748.00)
- Credit for “Prolog”: (\$2,000.00)
- Credit for LEED: (\$1,000.00)

<b>Original Contract</b>	<b>12,024,324.00</b>
<b>Previous Approved Change Orders</b>	<b>1,066,033.64</b>
<b>Contract Amount Prior to Change Order</b>	<b>13,090,357.64</b>
<b>Change Order #035</b>	<b>136,375.00</b>
<b>New Contract Amount</b>	<b>\$13,226,732.64</b>

#### **B-07    Transfers to the Capital Reserve Account**

Moved:

Seconded:

##### **1.    Transfer of 2018 – 2019 General Fund Surplus to the Capital Reserve Account**

Whereas, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and deposit funds into certain reserve accounts at year end; and

Whereas, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education which permits a board of education to transfer anticipated excess current revenue or unexpended appropriation into reserve accounts during the month of June by board resolution; and

Whereas, the Franklin Township Board of Education wishes to deposit anticipated current year surplus and the amount in excess of the 2018 - 2019 Extraordinary Aid into the Capital Reserve Account at year end; and

Whereas, the Franklin Township Board of Education may have up to \$6,000,000 in addition to the amount in excess of the 2018 - 2019 Extraordinary Aid available for such purpose of transfer;

Now, Therefore, Be It Resolved by the Franklin Township Board of Education that it hereby authorizes the district's Assistant Superintendent for Business/Board Secretary to make this transfer consistent with all applicable laws and regulations.

**2. Transfer of Unanticipated Interest Income from Referendum Proceeds to the Capital Reserve Account**

Whereas, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and deposit funds into certain reserve accounts at year end; and

Whereas, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education which permits a board of education to transfer anticipated excess current revenue or unexpended appropriation into reserve accounts during the month of June by board resolution; and

Whereas, the Franklin Township Board of Education wishes to deposit unanticipated interest revenue earned on the investment of 2014 Referendum project funds as of June 30, 2019 estimated not to exceed \$525,000.00 into the Capital Reserve Account at year end;

Now, Therefore, Be It Resolved by the Franklin Township Board of Education that it hereby authorizes the district's Assistant Superintendent for Business/Board Secretary to make this transfer consistent with all applicable laws and regulations.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-08 Award of RFP– Auditor**

Moved:

Seconded:

Award a contract for RFP #1819-34 to Lerch, Vinci & Higgins LLP, located in Fair Lawn, NJ, for Auditor in accordance with their proposal dated June 5, 2019. Contract Term: July 1, 2019 to June 30, 2020.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-09 Award of RFP– Risk Manager**

Moved:

Seconded:

Award a contract for RFP #1819-36 to Balken Risk Management, located in Flemington, NJ, for Risk Manager in accordance with their proposal dated June 13, 2019.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-10 Award of RFP– Health Insurance Broker**

Moved:

Seconded:

Award a contract for RFP #1819-37 to Integrity Consulting Group, located in Monroe Township, NJ, for Health Insurance Broker in accordance with their proposal dated June 13, 2019.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-11 Receipt of Bids – Reverse Bid - Sale of Modular Trailers**

Moved:

Seconded:

It is recommended that the Franklin Township Board of Education receive bids for the Sale of Modular Trailers- Reverse Bid on June 18, 2019.

No bids were received

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-12 Award of Bid – Reverse Bid - Sale of Modular Trailers**

Moved:

Seconded:

No bids were received.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-13 Transportation - Student To and From School**

Moved:

Seconded:

In accordance with 18A:18A-42, renew the bid award to Montauk Transit Services. LLC, located in Medford, NY, for one (1) additional year, in the amount of \$6,817,440.60, based on estimated transportation needs for the 2019-2020 school year. Original contract awarded on May 24, 2018.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-14 Transportation - Student Activity**

Moved:

Seconded:

In accordance with 18A:18A-42, renew the bid award to Montauk Transit Services. LLC, located in Medford, NY, for one (1) additional year, as per their bid, based on estimated transportation needs for the 2019-2020 school year. Original contract awarded on May 24, 2018.

54 Passenger Bus: \$89.14/h  
16 Passenger Van: \$66.03/hr  
Bus Aide: \$38.50/hr

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Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **B-15 Energy Generation Services for Public Use on an Online Auction Website**

Moved:

Seconded:

Whereas, Franklin Township Board of Education has determined to move forward with the EMEX Reverse Auction in order to procure natural gas for Franklin Township Board of Education; and

Whereas, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of energy generation service for public use through the use of an online auction service; and

Whereas, Franklin Township Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at [www.energymarketexchange.com](http://www.energymarketexchange.com); and

Whereas, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

Whereas, the auction will be conducted pursuant to the Act; and

Whereas, if the auction achieves a 24 or 36 month term price of \$0.549/thermal or less for the GVG/LVG Natural Gas Meters; Franklin Township Board of Education may award a contract to the winning supplier for the specified term.

\_\_\_\_\_  
Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **B-16 Report of Awarded Contracts**

Moved:

Seconded:

Pursuant to PL 2015, Chapter 47 the Franklin Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200. (Exhibit B-16)

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Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-17 Vendors Exceeding Bid Threshold**

Moved:

Seconded:

Approve 2018-2019 vendors that exceed the bid threshold of \$40,000, as detailed in the exhibit attached hereto. (Exhibit B-17)

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Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-18 Authorization to Award Contracts**

Moved:

Seconded:

The Board of Education, pursuant to N.J.S.A. 18A:18A-3(a), designates Jonathan Toth, Assistant Superintendent for Business, as the Qualified Purchasing Agent for the Board of Education and authorizes him to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of \$40,000.00 (bid threshold) without public advertising for bids. Furthermore, Mr. Toth is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c). In absence or unavailability of the Purchasing Agent, the board hereby authorizes Ryan Ellis, Qualified Purchasing Agent & Purchasing Manager to award contracts pursuant to N.J.S.A. 18A:18A-3 (a), effective July 1, 2019 through June 30, 2020

\_\_\_\_\_  
Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-19 Procurement of Goods and Services Through State Agency and Cooperative Purchasing Programs for FY2020**

Moved:

Seconded:

Whereas, Title 18A:18A-10 and 18A:18A-11 provide that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property and school districts, municipalities and counties; and

Whereas, the Franklin Township Board of Education has the need, on a timely basis, to procure goods and services utilizing these contracts; and

Whereas, the Franklin Township Board of Education desires to authorize Jonathan Toth, qualified purchasing agent for FY2020 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

Now, Therefore, be it Resolved, that the Franklin Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property and school districts, municipalities and counties.

\_\_\_\_\_  
Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-20     Agencies for Purchasing**

Moved:

Seconded:

Authorize the Qualified Purchasing Agent to utilize the following agencies for services and materials for the 2019-2020 school year:

**Educational Services Commission of NJ  
Hunterdon County Educational Services Commission  
Somerset County Educational Services Commission  
Somerset County Cooperative Purchasing Program  
NJ Start  
NJ State Contracts  
Bergen County Cooperative Purchasing  
Educational Data Services  
Sourcewell**

                                                                                         
Danielsen   Desai   Merris   Potosnak   Shelton   Singh   Smith   Stanley   LaCorte

**B-21     Expedited Payment of Bills N.J.S.A 18A:19-1(d)**

Moved:

Seconded:

Whereas, the Legislature of the State of New Jersey has amended N.J.S.A. 18A:19-1(d) et seq. to expedite payment of bills pursuant to the report of the Financial Management Subcommittee of the Commission on Business Efficiency of the Public Schools,

Be It Resolved That, upon the recommendation of the Board of Education of the Township of Franklin that:

- 1.The Assistant for Business//Board Secretary is designated to audit any account or demand to be paid, and subsequent thereto is authorized to approve, on behalf of the Board, any account or demand prior to presentation to the Board;
2. All of the foregoing approvals made pursuant to this Resolution shall be presented to the Board for their ratification at the next regular meeting.

                                                                                         
Danielsen   Desai   Merris   Potosnak   Shelton   Singh   Smith   Stanley   LaCorte

**B-22     Approve the following insurance policies as per recommendation of the Board of Education's insurance broker, Assured Partners Insurance Agency, as identified below:**

Moved:

Seconded:

- a. A policy with Selective Insurance for the term July 1, 2019 to July 1, 2020 in the premium amount of \$276,208 and Selective Insurance for Inland Marine coverage in the amount of \$105,423 to provide commercial insurance for:
- \* Property – blanket limit of \$282,560,697 plus coverage for
    - Business Interruption
    - Scheduled Equipment
    - Equipment Breakdown
    - Crime
    - Computer Equipment and Media
    - Earthquake and Flood
- b. A policy with New Jersey School Insurance Group for the term July 1, 2019 to July 1, 2020 in the premium amount of \$198,645 to provide commercial insurance for:
- General Liability - \$115,534
  - Auto Liability and Physical Damage - \$79,135 and \$3,976
- c. A policy with New Jersey School Insurance Group for the term July 1, 2019 to July 1, 2020 with the premium amount of \$355,446 to provide School Board Leaders Errors and Omissions (including Employment Practices Liability).
- d. A policy with Safety National for the term of July 1, 2019 to July 1, 2020 in the premium amount of \$100,818 to provide excess workers' compensation coverage over the Self Insured Plan.
- e. A policy with Travelers for the term of July 1, 2019 to July 1, 2020 in the premium amount of \$21,217 to provide Cyber and Data Security Liability Insurance.
- f. A policy with Philadelphia Insurance for the term of July 1, 2019 to July 1, 2020 in the premium amount of \$12,382 to provide Premises Environmental Liability Insurance.
- g. A policy with Selective Insurance for the term of July 1, 2019 to July 1, 2020 for Security Bonds for the Treasurer of School Monies and the Board Secretary in the amounts of \$1,440 and \$1,680 respectively.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-23 Approve the following insurance policies as per recommendation of the Board of Education's insurance broker, Integrity Consulting Group , as identified below:**

Moved:

Seconded:

Approval of a contract with Bollinger Inc. for a student and athletic accident insurance, including disability benefits and school trip coverage, at a premium of \$39,985 for the 2019-202 school year.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte



<b>Curriculum and Instruction</b>
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**C-01 Out of District Students: School Year 2018-2019**

Moved:

Seconded:

Approve out of district placements for students, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-01)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-02 Field Trip Destinations**

Moved:

Seconded:

There are no field trip destinations at this time.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-03 Field Trip Applications *(Involving overnight, over 150 miles, or air travel)***

Moved:

Seconded:

Approve the following field trip applications:

- Franklin High School Student Government to attend Lead for Diversity 2019 - Youth Leadership Institute at Johnsonburg, NJ on July 7, 2019 – July 12, 2019, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-04 Course Proposal**

Moved:

Seconded:

Motion to accept the following course proposal for Autism/LLD - Severe/Mild Moderate students at FMS@HSC for the 2019-2020 School Year:

- Community Safety, Grades 6-8 Special Education, Elective
- Culinary Arts, Grades 6-8 Special Education, Elective
- Domestic Arts, Grades 6-8 Special Education, Elective

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-05 Course Name Change Proposal**

Moved:

Seconded:

Motion to accept the following course name change proposal for FHS Math Explorations for the 2019-2020 School Year:

- From Math Explorations 9 to Math Explorations Algebra 1
- From Math Explorations 10 to Math Explorations Geometry
- From Math Explorations 11 to Math Explorations Algebra 2

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **C-06 New Textbook Approval**

Moved:

Seconded:

Motion to approve a new textbook and materials for Language Arts/Literacy, Grades 3-5 as recommended resource and Grades 1-2 as supplemental resource, to be used in the 2019-2020 SY.

Title: Patterns as Power

Publisher: Stenhouse Publishers

Authors: Jeff Anderson with Whitney La Rocca

Copyright: 2017

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **C-07 Approve Bilingual Waiver**

Moved:

Seconded:

Motion to approve the submission of the 2019-2020 bilingual waiver, as detailed in the exhibit attached hereto and made a part of the minutes.(Exhibit C-07)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **C-08 Accept ESEA Consolidated Grant Funds for FY 2019**

Moved:

Seconded:

Motion to authorize the acceptance of the Federal Elementary and Secondary Education Act (ESEA) Consolidated Grant Funding Award in the following amounts:

Title I Part A	\$781,919
Title I Reallocated	\$66,330
Title IIA	\$166,356
Title III	\$148,274
Title III Immigrant	\$29,977
Title IV	\$49,004

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-09 Authorize Submission of the ESEA Consolidated Grant Fund FY 2019 Application**

Moved:

Seconded:

Motion to authorize the submission of the Federal Elementary and Secondary Education Act (ESEA) Consolidated Grant and program plan as detailed below:

Title I Part A	\$781,919
Title I Reallocate	\$66,330
Title IIA	\$186.356*
Title III	\$177,274*
Title III Immigrant	\$29,977
Title IV	\$0

\* Includes transfer of Title IV Funds

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-10 Renewal of the Atlas Curriculum Management System. Rubicon Atlas Annual Software License, July 1, 2019 - June 20, 2020**

Moved:

Seconded:

Motion to approve the purchase of the licensing and maintenance subscription for the renewal of the Atlas Curriculum Management System, this is an exception to bidding pursuant to N.J.S.A 18A:18A-5 (a) 19, and furthermore it is not practicable for the district to solicit further quotations in accordance with N.J.S.A 18A:18A-37 (A), as Rubicon Atlas is the only company that makes and has the exclusive right to make or sell the product.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-11 Approval to Accept Linkit!**

Moved:

Seconded:

Motion to approve entering into a licensing agreement with Linkit! Corporation for the purpose of assessment data warehousing and analytics, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-11)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-12 Kindergarten Acceleration Guidelines**

Moved:

Seconded:

Motion to approve update to Kindergarten Acceleration Guidelines, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-12)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-13 Connections Summer Camp Peer Leadership**

Moved:

Seconded:

Motion to acknowledge and approve a stipend for students attending the Connections Summer Camp Peer Leadership Program, August 8th – August 16th 2019 at Franklin High School at \$100.00 per student, for a total of \$1,800.00. Students listed on the exhibit attached hereto and made a part of the minutes. (Exhibit C-13)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

<b>Personnel</b>
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**P-01 F.T.S.S.A. Successor Agreement**

Moved:

Seconded:

Approve a Memorandum of Agreement for terms of a successor agreement between the Board of Education and the Franklin Township School Support Association for the school years 2019-2020 through 2021-2022 as previously reviewed by the Board of Education in closed session.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**P-02 F.T.S.A.A. Successor Agreement**

Moved:

Seconded:

Approve a Memorandum of Agreement for terms of a successor agreement between the Board of Education and the Franklin Township School Administrators' Association for the school years 2019-2020 through 2022-2023 as previously reviewed by the Board of Education in closed session.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**P-03 Increment Withholding**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following increment withholding:

WHEREAS, the Board of Education has received a recommendation from the Superintendent of Schools relating to district employee 7593;

WHEREAS, the Superintendent has recommended that the employee's employment and adjustment increments (including longevity increment, if any) be withheld for the 2019-2020 school year, and that the salary of such employee be maintained at the same amount as the salary level for such employee for the 2018-2019 school year, because the employee has been deemed partially effective for three consecutive years; and

WHEREAS, the Board of Education has the authority, pursuant to N.J.S.A. 18A:29-14 to withhold the employment increment, or the adjustment increment, or both, of any employee for inefficiency or other good cause; and

IT IS HEREBY RESOLVED by the Board of Education, in accordance with the provisions of N.J.S.A. 18A:29-14, as follows: The employment and adjustment increments (including longevity increment, if any) shall be withheld, due to the employee's performance, from district employee 7593 for the 2019-2020 school year and that the employee's salary for the 2019-2020 school year shall be the same as received by such employee during the 2018-2019 school year (\$91,433); and

IT IS FURTHER RESOLVED that employee 7593 shall be provided with written notice of this increment withholding and the reasons therefor by not later than ten (10) days from the date of this resolution.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**P-04 Personnel Report No. 13, dated June 20, 2019**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No.13 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-04)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**P-05 Employments Contracts**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve individual employment contracts with non-aligned district administrative staff from July 1, 2019 through June 30, 2020 as detailed in the exhibits attached hereto and made a part of the minutes. Contracts shall remain confidential until approved by the Board. (Exhibits P-05.a, P-05.b, P-05.c, P-05.d, P-05.e, P-05.f)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**XIV. Comments From The Public (5 minutes per speaker – any topic)**

**XV. Good of the Order**

**Note:** Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

**Alternate Location**

**Confidential Session (if deemed necessary)**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

Returned to open session at \_\_\_\_\_ PM.

**XVI. Adjournment**

Moved:

Seconded:

Action to adjourn.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte